

City Manager Weekly Update

TO: Mayor and City Council Members
City Commissioners

FROM: Benjamin Siegel, City Manager

DATE: February 24, 2022

SUBJECT: **Weekly Update**

Appointment of Chief of Police Services: Over the next two weeks, current Chief of Police Services, Captain Carl Bulanek, will be transitioning into a well-deserved retirement after a distinguished career with the Orange County Sheriff's Department. Given this transition, I'm pleased to announce the appointment of Captain Justin Montano as the new San Juan Capistrano Chief of Police Services. Captain Montano joined the Sheriff's Department in 1998 and has worked in Custody Operations, Patrol, Criminal Investigations and Professional Services. He also served as an investigator with the Family Protection Detail and the Homicide Detail. As a supervisor, Captain Montano worked in Custody Operations, as a member of Internal Affairs, and as an administrative sergeant for the City of Yorba Linda. Most recently, he was assigned as a Department Commander, managing day-to-day patrol operations for the Sheriff's Department's 13 contract cities and unincorporated areas. Captain Montano holds a bachelor's degree in Criminology, Law and Society from the University of California, Irvine and a master's degree in Emergency Management Administration from California State University, Long Beach. Please join us in thanking Captain Bulanek for his service to our community and welcoming Captain Montano to San Juan Capistrano.



Participate in the 2022 City Council Redistricting Process: At its February 15 meeting, the City Council held a public hearing to receive feedback from the community and begin drafting updated City Council district boundaries. The current draft map of the district boundaries is available for review on the City's dedicated redistricting [webpage](#). At its March 1 meeting, members of the public will have another opportunity to provide feedback on the draft map. Additionally, an online redistricting tool is available on the City's [website](#) which allows the community to draw district boundaries and view population data in real-time. For additional information, the list of public hearing dates, and instructions for submitting draft maps or comments, please visit the City's [website](#).

Orange County Microbusiness Grants: The County of Orange is currently accepting applications for the Microbusiness COVID-19 Relief Grant Program. The program will provide grant funding to eligible microbusinesses (i.e., businesses with five or fewer full-time equivalent employees) that have been significantly impacted by the COVID-19 pandemic. Applications will be accepted through Tuesday, March 15. Please visit the County's [website](#) for eligibility requirements and application instructions.

“Safer from Wildfires” Preparedness Framework: This week, the California Department of Insurance and state emergency management leaders released the “Safer from Wildfires” insurance framework designed to provide property owners with actionable items to protect homes and businesses by reducing wildfire risk. Suggested structural improvements include installation of double paned windows, ember and fire-resistant vents, and Class-A Fire rated roofing. For additional information on the “Safer from Wildfires” framework and a list of property insurance providers currently offering discounted rates for properties that have implemented wildfire mitigation measures, please visit the California Department of Insurance [website](#).

American Red Cross Blood Drives: In partnership with the American Red Cross, the City will host two upcoming blood drives on March 7 from 10:30 a.m. to 5:00 p.m., and April 5 from 9:30 a.m. to 3:30 p.m. at the San Juan Capistrano Community Center located at 25925 Camino Del Avion. Sign up for an appointment at the American Red Cross [website](#) using sponsor code *CityofSJC*. For questions, please contact Lindsey Stigall at (949) 443-6380.

UPCOMING CITY COUNCIL AGENDA ITEMS (*Tentative and Subject to Change*)

March 1, 2022

- Request for Proposals for Future Use of the City-owned Northwest Open Space Property
- City Council Redistricting Process Public Hearing
- Fiesta de las Golondrinas Proclamation

March 7, 2022*

- Ordinance Adopting Updated City Council District Boundaries

**The City Council typically meets the first and third Tuesday of the month; however, the Council amended its meeting schedule to include an additional meeting on Monday, March 7 at 6:00 p.m. to accommodate one of the five public hearings required under State law to complete the redistricting process.*